

# LPCS LUNCH ORDERING

## 2019-2020

Lakewood Park Christian School provides a lunch service for PreK-12th grade at the cost of \$3.25 per lunch. A hot/cold lunch includes: main dish, vegetable, fruit, and milk or small water bottle. An extra main dish item can be purchased with your hot/cold lunch for an additional \$1.25. On future menus, ala carte items will also be available for 5th-12th grade students, so please stay tuned.

To see the actual calendar menu for the month please visit:

<https://www.lakewoodparkchristianschool.com/parentsstudents/>

All lunch items must be pre-ordered using our online order system, Orgs Online. Pre-ordering is simple through this online platform, and it allows us to better plan for your needs, create less waste, and prep efficiently.

**FIRST TIME USERS:** Please, visit <http://orgsonline.com>

1. At the PARENT LOGIN, choose SET UP NEW ACCOUNT
2. Type in your full name, phone, email address & school code - **452LPCSin**
3. Complete remaining information and follow the prompts to finish registration
4. After reviewing Terms of Service, choose RECORD YOUR CHOICE
5. Choose ONLINE LUNCH SYSTEM
6. Choose ADD A NEW STUDENT
7. Type in your Student's information, then UPDATE INFORMATION
8. At this point, you can add another student OR if you are ready to place your order, choose ONLINE LUNCH SYSTEM on the left side of screen
9. At "School Lunch Order Form" Choose PLACE ORDER
10. Select your student and START ORDER
11. Review each day's menu items with your student(s) and select the items with the corresponding box
12. The bottom of page choose PLACE ORDER
13. The next page gives you the opportunity to PLACE A NEW ORDER for your next student or CLICK HERE TO SUBMIT PAYMENT

## **PAYMENT:**

- All payments are made when you place the order through our payment processor, NDMS, by giving your banking institution's ABA (routing number).
- After your first payment has been successfully processed and cleared, you should no longer need to enter bank account numbers when submitting payment.
- When an online payment has been successfully submitted, the payment is automatically posted to your account and your receipt will show as LPCS LUNCH PROGRAM.

**Note: Duplicate payments are possible. Parents should click payment once.** We have implemented a 3-minute delay so that multiple identical payments within 3 minutes will only count as one payment.

Please, contact us for help or questions, and we will respond as soon as we are able.

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